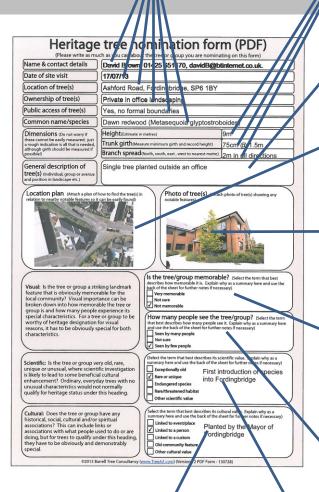
Explanatory notes for heritage tree nomination form (PDF)

This is background admin information to record who looked at the tree or group, their phone number and email so they can be contacted if necessary, the address of the tree or group so that it can be found again, who owns it, i.e. is it private or publicly owned, whether it is accessible to the public and the species, with common and botanical names if possible.



Mark the tick box that applies. Select the characteristic/s that you think the Verifying Panel should consider when assessing whether the tree or group has special cultural value. Summarise it here using the tick boxes, with a short text explanation, using the space of the back of the form to provide further explanation. You should list your research findings with supporting references to justify any heritage value that is proposed.

The most important measurement is the girth, especially for old trees, because this is one of the most reliable means of estimating age. Height and branch spread are useful because they provide a record of the general tree size, but estimates rather than measurements will be OK.

Record if it is an individual or a group feature. How it sits within the landscape is also useful because it helps someone who has not seen it to visualise that aspect.

Insert a hand sketch, a plan extract or an aerial photo to show where the tree or group is, so that it can be easily found again. If your PDF will not support inserting an image, then either attach it to the email when mailing the form or print the image and attach it to a paper copy of the form.

Add a photo or sketch if the tree or group has an important feature that is relevant to its heritage value, i.e. a memorable shape or other striking visual characteristic.

Mark the tick box that applies. The extremes of this range are normally easy to identify, i.e. it really does have a memorable characteristic or there is nothing that obvious. Anything that is not obvious one way or the other, choose 'Not sure' and leave it up to the Verifying Panel to decide. Provide more explanation here and on the reverse of the form if that will help the Verifying Panel decide.

Mark the tick box that applies. Again, the extremes of this range are normally easy to identify, i.e. lots of people see it or very few people see it. If it is not obvious one way or the other, choose 'Not sure' and leave it up to the Verifying Panel to decide. Provide more explanation here and on the reverse of the form if that will help the Verifying Panel decide.

Mark the tick box that applies. Select the characteristic/s that you think the Verifying Panel should consider when assessing whether the tree or group has special scientific value. Summarise it here using the tick boxes, with a short text explanation, using the space of the back of the form to provide further explanation, if necessary.

Heritage tree nomination form (PDF) (Please write as much as you can about the tree or group you are nominating on this form) Name & contact details Date of site visit Location of tree(s) Ownership of tree(s) Public access of tree(s) Common name/species **Dimensions** (Do not worry if **Height**(Estimate in metres) these cannot be easily measured; just **Trunk girth** (Measure minimum girth and record height) a rough indication is all that is needed, although girth should be measured if **Branch spread**(North, south, east, west to nearest metre) possible!) General description of tree(s) (Individual, group or avenue and position in landscape etc.) Photo of tree(s) (Attach photo of tree(s) showing any **Location plan** (Attach a plan of how to find the tree(s) in relation to nearby notable features so it can be easily found) notable features) **Is the tree/group memorable?** (Select the term that best describes how memorable it is. Explain why as a summary here and use the **Visual:** Is the tree or group a striking landmark back of the sheet for further notes if necessary) feature that is obviously memorable for the Very memorable local community? Visual importance can be Not sure broken down into how memorable the tree or Not memorable group is and how many people experience its special characteristics. For a tree or group to be How many people see the tree/group? (Select the term worthy of heritage designation for visual that best describes how many people see it. Explain why as a summary here and use the back of the sheet for further notes if necessary) reasons, it has to be obviously special for both Seen by many people characteristics. Not sure Seen by few people (Select the term that best describes its scientific value. Explain why as a summary here and use the back of the sheet for further notes if necessary) Scientific: Is the tree or group very old, rare, unique or unusual, where scientific investigation Exceptionally old is likely to lead to some beneficial cultural Rare or unique enhancement? Ordinary, everyday trees with no **区** Endangered species unusual characteristics would not normally Rare/threatened habitat qualify for heritage status under this heading. Other scientific value Select the term that best describes its cultural value. Explain why as a Cultural: Does the tree or group have any summary here and use the back of the sheet for further notes if necessary) historical, social, cultural and/or spiritual ∠ Linked to event/place associations? This can include links or Linked to a person associations with what people used to do or are doing, but for trees to qualify under this heading, they have to be obviously and demonstrably ○ Old community feature special. Other cultural value

